

Portfolio Specification

Requested items	Length/quantity and format		Language	For details
1. Resume	Up to 10 pages	.pdf	English	Go to page 2
2. Two speeches from a contemporary film, television series or stage play after 1960	2 – 3 min each (Max. 6 min in total)	.mp4 or .mov	English	Go to page 3
3. Current headshot photo	One	.jpeg	/	Go to page 4

Please refer to the corresponding pages for more detailed specifications of the items.

Important notice:

Academy of Film reserves the right to **NOT** review the followings:

1. Portfolios with missing documents
2. Portfolios that fail to comply the above specification set by Academy of Film, including but not limited to format, content, submission channel, etc.
3. Portfolios that cannot be opened due to inherited problems of the uploaded files
4. Hard copies of the portfolios
5. Portfolios where plagiarism was undertaken

Note on naming the requested item(s):

Please name the requested items using the format and examples given below:

Format:

Your application number + the requested item + your name

Examples:

For JUPAS applicants:	-	50000000_performance_resume_SusanNolan
(i.e. 5XXXXXXX)	-	50000000_audition_speeches_SusanNolan
For Non-JUPAS applicants:	-	N25111111_personal_statement_ChanTaiMan
(i.e. N25XXXXXX)	-	N25111111_letter_recommendation_ChanTaiMan
For JEE Mainland applicants:	-	M25222222_headshot_photo_ChenYiyi
(i.e. M25XXXXXX)		

1. Resume

Please prepare **ONE** Resume. Applicant's resume plays an important role in providing the admission panels with some insights into their experiences and interests.

A. Format	● Up to ten vertical A4 pages with 11pt font size ● In .pdf format
B. Content	The resume should include the following information: - Applicant's full name - Application number (i.e. For JUPAS: 5XXXXXXX) (i.e. For Non-JUPAS: N25XXXXXX) (i.e. For JEE: M25XXXXXX) The resume should cover the following areas: 1. Education background 2. Qualification and/or experience in performance - Dancing - Acting - Directing - Music (singing, instrument playing, composing, etc.) - Producing - Performance experience (e.g. stage, media, film, etc.) - Drama or Script writing - Other related disciplines 2. Awards received/ commendations with proof 3. Classes, workshops, special skills, special training attended
C. Size	The resume shall not exceed 10MB.
D. Remarks	1. All images pasted/inserted in the resume should be adjusted and compressed suitably in .jpeg format. 2. Pages beyond the 10th page may not be reviewed.

2. Audition Speeches

Please prepare **TWO filmed audition speeches and combine them into ONE video** in .mp4 or .mov format. Each speech should be about two to three minutes in duration.

The speeches should be from a contemporary film, television series or stage play, which are produced after the year of 1960. The two speeches should contrast each other.

Applicants are recommended to select the speeches that suit their age, gender, and casting range with the native voice and accent of theirs. It is also suggested for applicant to film their speeches with camera with a plain or neutral background and make sure the voice is clear.

Please follow the instructional video on the Academy of Film website <http://af.hkbu.edu.hk/en/bfa-portfolio-submission> on how to film your Audition Speeches.

A. Format and length	● <u>One</u> clip of video (Max. 6 min in total) ● In <u>.mp4</u> or <u>.mov</u> format
B. Size	● The video clip should not exceed 1GB
C. Remarks	1. Applicants should <u>state the origin and year of the speech clearly</u> before starting. 2. Content beyond the first 6 minutes of the video file may not be reviewed.

3. Current Headshot Photo

Please submit ONE current headshot photo in high resolution.

A.	Format	●	In .jpeg format
B.	Size	●	The photo should not exceed 10MB.